

ANNEX1: INSTRUCTIONS

I. Definitions

In this document, unless otherwise stated, the term:

- i. **Application:** document submitted in response to an invitation to apply;
- ii. **Applicant:** a company, a cooperative or an entity which submits an application in response to an invitation to apply;
- iii. **Organ:** public organ in charge of mines and quarries
- iv. **Chief Executive Officer:** Head of a public entity in charge of mines and quarries;
- v. **Technical Committee:** A technical committee appointed by the Chief Executive Officer to carry out assessment of applications for licenses and advising the licensing committee;
- vi. **Licensing Committee:** a committee in charge of licensing and advising the organ on matters related to licenses, applications and disputes in mining and quarry operations.
- vii. **Invitation to apply:** document containing information required for the preparation, submission of applications and the process of evaluation;
- viii. **Mineral processing:** scientific operations for adding value to minerals;

II. Submission documents

The interested Companies/Cooperatives must be registered at RDB/RCA and are required to submit the following documents for competitive licensing as per the regulations of the Chief Executive Officer n° 005/mines/RMB/2019 of 18/07/2019.

A. Mining Requirements

- i. Proof of technical capacity and experience in the mining industry;
- ii. Bank statements as a proof of financial capacity to carry out the mineral operations;
- iii. Work and investment commitment plan consisting of schedule of activities to be carried out under the license, timelines, costs, and the methodology of carrying out the activities;
- iv. Value addition plan indicating the competitor's plan for processing, beneficiation or adding value to the minerals extracted, including a schedule of the proposed activities, timelines and technologies to be used;

- v. Community development plan, consisting of the objectives of the plan and details of the contributions to the development of the community in accordance with the Government and the community's development plan;
- vi. Environmental management and rehabilitation plan which provides a baseline study of key environmental impacts, and how these will be improved, and an initial outline of the rehabilitation processes to be conducted on mine closure;
- vii. Infrastructure development plan, including details of utilization of existing infrastructure and provision of new infrastructure in respect of the operations and in the community;
- viii. Training and employment plan, consisting of details of training programs, technology transfer programs, and employment of Rwandans in respect of the mining operations, including in senior management positions;
- ix. Occupational safety and health plan which provides for management commitment through organization policy development, hazard identification, risk assessment, hazards prevention and risk control as well as monitoring and evaluation measures;
- x. Local procurement plan, consisting of the applicant's plan for sourcing and using goods and services produced in Rwanda or for development of local supplier capacity to provide goods and services required by the mining industry;

B. Exploration requirements

- i. Business registration certificate;
- ii. Detailed of exploration plan and associated costs;
- iii. Tax clearance certificate issued by RRA;
- iv. Proof of financial capacity issued by financial institution for two (2) recent consecutive years minimum;
- v. Proof of technical capacity including applicant's proficiency and Curriculum vitae of the key personnel;
- vi. Employment and skills transfer plan;

III. Submission of Applications

On submission of applications, an applicant diligently ensures that:

- i. The application complies with the requirements of the invitation to apply;

Applications are signed and submitted to the Chief Executive Officer through the link: <https://cloud.rmb.gov.rw/index.php/s/WHMZE3TbkRNE9Yn> not later than **3rd March 2026, at 5:00 PM (Kigali Time)**.

IV. Evaluation of applications

- i. The Organ evaluates all applications received to ensure that they are responsive to the invitation to apply;

V. Disqualification of an applicant

The Committee disqualifies an applicant if:

- i. He or she is insolvent, bankrupt, or if it is the company under liquidation.
- ii. Where any information or documents required are not submitted by an applicant, the application is rejected

VI. Selection of a successful applicant

The Committee will select a successful applicant in accordance with the application evaluation criteria provided for in the invitation to apply.

VII. Evaluation report

After applications evaluation, the Committee submits a report to the licensing committee for further evaluation and onward submission to the Chief Executive Officer.

VIII. Notification of applicants

The Chief Executive Officer, upon approval of the evaluation report of the Committee, informs all applicants of the evaluation results within ninety (90) days after submission deadline.

A copy of the evaluation report of the Committee is posted on the website of the Organ.

IX. Issuance of a mining/exploration license

After the Chief Executive Officer has received the licensing committee report, he enters into negotiations with the successful applicants for issuance of a mining/exploration license.

X. Negotiations

As stated in article ix, Chief Executive Officer and the successful applicant will enter into negotiations for a mining agreement. Representatives conducting negotiations on behalf of the investor must have power of attorney to negotiate and conclude the mining

agreement for the next five years of the project.

Note: *If negotiations fail within a period of 60 days from the starting date of negotiations, the organ will invite the investor whose Proposal received the second highest score retained as reserved competitor to negotiate.*

XI. Language

All the documents, communications in connection with this application process will be done in **English**.

ANNEX 2: CLASSIFICATION OF BLOCKS

A. MINING BLOCKS

N#	Block Name	Surface Area (Ha)	Type of the license to be issued	Category	Commodity
1	Binyeri	70	Mining	Medium-Scale	Cassiterite and Columbite-tantalite
2	Musenyi	1,000	Mining	Large-scale	Cassiterite and Columbite-tantalite
3	Rubiha	450	Mining	Medium-scale	Cassiterite and Columbite-tantalite
4	Minazi	700	Mining	Large-scale	Cassiterite and Columbite-tantalite

B. EXPLORATION BLOCKS

N#	Block Name	Surface Area (Ha)	Type of the license to be issued	Commodity
1	Shyorongi	3,175	Exploration	Cassiterite and Columbite-tantalite, Wolframite
2	Bihembe	1,600	Exploration	Cassiterite and Columbite-tantalite
3	Kabagari-Kinihira	1,500	Exploration	Cassiterite and Columbite-tantalite, Beryllium, Lithium, gemstone
4	Kivumu-Nyamyumba	875	Exploration	Cassiterite and Columbite-tantalite, wolframite, Beryllium

C. GEMSTONE BLOCKS

N#	Block Name	Surface Area (Ha)	Type of the license to be issued	Category	Commodity
1	Bushekeri-Rangiro	1,400	Mining	Medium-Scale	Sapphire, ruby, amethyst and smoky quartz
2	Kanama	1,575	Mining	Medium-Scale	Tourmaline (Schorl), Sapphire, Beryl, Almandine.

ANNEX 3: BLOCKS SHAPEFILES AND APPLICATIONS

1. SHAPEFILES

To access shapefiles for the published blocks, click on the link bellow:

<https://cloud.rmb.gov.rw/index.php/s/GPbrmJkcdrcMrHb>

2. APPLICATION SUBMISSIONS

Upload applications (zipped file) through the link:

<https://cloud.rmb.gov.rw/index.php/s/WHMZE3TbkRNE9Yn> under the official company name

ANNEX 4: PROOF OF FINANCIAL CAPACITY TO UNDERTAKE THE INVESTMENT/WORK PLAN

1. If the applicant intends to use debt financing in its investment, the applicants shall provide the Line of Credit issued by a recognized financial institution.
2. The applicants shall indicate the total investment (in Rwf) to be made in first five years of the project, sources of funding and percentage of the amount of money to be raised from each funding sources.
3. The applicant shall provide the letter of commitment signed by the board of directors of the company submitting the financial and technical proposal.
4. The applicant shall provide all the information on its outstanding loans.
5. The applicant shall submit its financial statement of its last three years of existence.
6. The applicants shall submit its tax clearances certificate; parent companies if any.
7. Provide the information on the dispute (s) with its lenders if any.
8. Provide the information on the case of insolvency and bankrupt in last three years if any.

ANNEX 5: EVALUATION CRITERIA

A. MINING BLOCKS

Evaluation Criteria	Sub criteria		Explanations	
	Plan	Budget	Budget	Plan
1. Business registration certificate			NA	NA
2. Tax Clearance Certificate issued by RRA			NA	NA
3. Mine Development Plan with estimated budget			Pledged budget	This section should include the proposed methodology for mineral extraction; the techniques and or types of mining to be used, the sequencing of activities, information on plan for mine access, ore access, ventilation, ground support, estimates on the weight of run-of-mine ore to be produced, planned equipment to be used, budget, and schedule for all activities.
4. Further Mineral Exploration Plan with estimated budget			Pledged budget	This section should include the proposed program to further understand the geology of the perimeter; delineation of the deposit(s); geological mapping, methodology and techniques to be used in geochemical sampling and assaying, techniques to be used in geophysical survey(s); interpretation of survey results, mineral reserves estimation, feasibility studies, planned equipment to be used, budget, reporting standard of exploration results, and the schedule for all activities.
5. Mineral Beneficiation Plan with estimated budget			Pledged budget	This section should include the proposed methodology and processes by which valuable minerals from the ore will be concentrated; type, size and model of the proposed processing plant, metallurgical testing, estimates on the weight and grade of mineral concentrate to be produced, estimates on the mineral recovery rate and plan to improve it, techniques to be used in comminution, sizing, concentration and dewatering, planned equipment to be used, budget, and schedule for all activities

6. Approach to Value- addition		This section should include the proposed plan by the Investor to transform the produced mineral concentrate into a purer material and ultimately into metal.
7. Corporate Social Responsibility Plan and estimated budget.		Pledged budget This section should include activities that the investor intends to implement in order to improve the welfare of the community leaving nearby the mine and that of the employees. The plan should also include a budget and schedule for proposed activities
8. Plan and estimated budget for Infrastructure development within the perimeter.		Pledged budget The plan should include the proposed program to build new works and facilities and to upgrade the existing ones. This includes roads, bridges, access to power, water and internet. The plan should indicate the schedule and estimated budget for each proposed activity.
9. Environmental Management Plan and estimated budget		Pledged budget This section should include a plan on proposed activities to promote and conserve the environment in the perimeter. Actions to identify minimize and mitigate negative impacts of mining activities; special attention should be put on protection of water bodies, tailings management, reforestation and afforestation, use of clean and green energy and rehabilitation of sites damaged by mining activities. The plan should also include a budget and schedule for proposed activities
10. Employment Plan of the company and planned employment compensation package.		Pledged budget This section should detail the number of jobs and categories of jobs to be created; the estimated monthly salaries/wages, the level of education and experience of the permanent employees (administration, management and operations), information on roles and responsibilities of each person in the main staff, the recruitment schedule and policy and the plan for capacity building for the employees

11. Track records/experience in Mining of the company			NA	Qualification degree/professional certifications of technical staff in mining industry from recognized institutions/organizations; The company or the parent company proof of experience in mining, mineral exploration or quarrying will be an additional advantage.
<p>12. Proof of the Company's financial capacity issued by Rwandan financial institution or audited financial statement for three recent consecutive years minimum. The company may submit financial statement of its parent company.</p> <p>Proof of financial capacity:</p> <p>1. Large-scale: USD5,000,000 or equivalent in FRW,</p> <p>2. Medium-scale: USD2,000,000 or equivalent in FRW.</p>		NA	NA	Bank statements as a proof of financial capacity to carry out the mining operations will be considered.

B. EXPLORATION BLOCKS

Evaluation Criteria	Sub criteria		Explanations	
	Plan	Budget	Budget	Plan
1. Business registration certificate			NA	NA
2. Tax Clearance Certificate issued by RRA			NA	NA
3. Detailed Mineral Exploration Plan with estimated budget			Pledged budget	This section should include the detailed plan of exploration program to understand the geology and mineralization of the area; delineation of the deposit(s); geological mapping, methodology and techniques to be used in geochemical sampling and assaying, techniques to be used in geophysical survey(s); interpretation of survey results, mineral reserves estimation, feasibility studies; planned equipment to be used with estimated budget, reporting standard of exploration results and the schedule for all activities.
4. Employment and skills transfer plan with estimated budget			Pledged budget	This section should detail the number of jobs and categories of jobs to be created; the estimated monthly salaries/wages, the level of education and experience of the permanent employees (administration, management and operations), information on roles and responsibilities of each person in the main staff, the recruitment schedule and policy and the plan for capacity building for the employees.

5. Proof of technical capacity including applicant's proficiency and Curriculum vitae of the key personnel and budget			Pledged budget	Qualification degree/Professional certifications of technical staff in mining industry from recognized institutions/organizations; The company or the parent company proof of experience in mining, mineral exploration or quarrying will be an additional advantage.
6. Proof of financial capacity issued by financial institution for two (2) recent consecutive years minimum.			N/A	Bank statements and or credit line from a recognized institution as a proof of financial capacity to carry out the mineral exploration operations will be considered.

ANNEX 6: APPLICATION FORM

1. Please complete this form with all the requested details and submit it as the first page of your proposal, with all requested documents.

Technical and Financial Proposal addressed to Rwanda Mines, Petroleum and Gas Board (RMB)	
Subject of Competition (as per advert):	

2. We offer to develop the (.....**Name of mining perimeter**) in accordance with the terms and conditions stated in your Documents providing the instructions to the competitors/investors referenced above. We undertake to abide by all the relevant laws of the Republic of Rwanda and any other conditions that will be issued by the Licensor during the process and execution of any resulting licenses.
3. The validity period of Proposals is: **90 days** from the time and date of the submission deadline.
4. Documents providing the instructions to the competitors/investors submitted by:

Signature: _____

Name: _____

Date: _____ (DD/MM/YY)

Email: _____

Tel. No.: _____

Physical address: _____

END